

Ngāti Porou ki Pōneke – Executive Committee Kaimahi Hui

Minutes and Action Points – Sunday 11 May 2014

Ngati Porou ki Poneke – Executive Committee Kaimahi Hui Minutes and Action Points – Sunday 11 May 2014	
<p>Date: Sunday 11 May 2014 Time: 11.00 am Venue: Matehaere & Bub Konia whare Present: Executive members: Tilly Reedy, Rowena Wirepa, George Konia, Matt & Bub Konia, George Konia, Beau & Mei Taare Apologies: Hinemoa Awatere-Murray, Tamati Reedy</p>	
Agenda	Who
1. Working Group Update - Ngata Lectures Reo Wānanga	All – Rowena Wirepa (update)
2. Upcoming Kaupapa (change of event dates)	Tamati Reedy
3. Planning dates for 2014 Wānanga	All – Rowena Wirepa
4. Funding <ul style="list-style-type: none"> Application to Te Runanga nui o Ngāti Porou New bank account Budget costing for Events in support of application 	Tamati Reedy George Konia Rowena Wirepa & Working group
5. Waiata & Kapa Haka Tutor	Rowena Wirepa
6. Political Debate from Māori MPs	Tamati Reedy

ACTION POINTS

Key:	Not started	Completed	In Progress
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	Action Points	Status	Who	Details/Notes
24 August 2013	1. To reimburse Chairman of the registration fee \$300.00.	In Progress	Rowena/George	Registration done – open new bank account reimburse fee to register the roopu.
Update on the 11 May 2014	2. Notify members on formal registration subscription fee. Put on agenda for next hui	In Progress	Tamati	On agenda at hui 29 th September – on hold until funding application is approved.
	3. Drafting a letter to Te Runanga nui o Ngāti Porou informing them of legal registration.	Completed	Rowena/Tamati	Completed – approval to support by funding roopu.
	4. Look at Department of Statistics: How many Ngāti Porou resides in Pōneke?	Not started	Rowena	Collection of data for whānau ora proposal.
	5. Secretary to draft a proposal for whānau ora funding.	Not started	Rowena	Ongoing, collecting research for proposal

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	6. Chairman to follow up with Eruera and process transfer of existing funds in bank account before opening new account.	Completed	Tamati/George	Tamati to follow up with Eruera and then inform George of the outcome. – existing bank account is not current unable to use – new bank account to be opened.
	7. Copy of the constitution to be circulated to members	Completed	Rowena	Copy given out
	8. Communicate Breakout groups to rōpū and whanau.	Not started	Whānau rōpū	Testing reo groups at hui 29 th Sept – not started subject to funding (whānau ora) to support initiative.
11 May 2014	9. Working Group hui	Completed	Rowena	Confirm a room for hui at the Ministry of Education advise working group.
	10. Date change of Ngāta Lectures.	Completed	Rowena	Update lead and lead working group of date change and rationale for urgent hui set for 22 May 2014.
	11. Confirmation of dates for 2014 NP Wānanga	In Progress	Rowena	Notification to be sent out to Ngāti Porou ki Pōneke whānau of confirmed venues and dates for 2014 wānanga.
	12. Request for funding	Not Started	Tamati	Letter to be drafted and sent to Te Runanga nui o Ngati Porou for funding.
	13. Budget	Not Started	Rowena/George	Budget with workings and cost associated with key events and ongoing basis in support of initiatives.
	14. Trip to Turanga on 11 October 2014	Not Started	Rowena/Tamati	Collect expression of interest at next wānanga 25 May 2014 attendance at the Opening of Museum in Turanga with the Ngā Tama Toa Launch in October 2014.
	15. Open new bank account	Not Started	George	Treasurer to open a new bank account and collect signatures.
	16. Supporting information for new bank account	Not Started	Rowena	Copies of constitution and certificate of registration is sent to Treasurer.
	17. Itemised	Not Started	Rowena	Draft budget to be sent to

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				Treasurer including working group expenses & costs.
	18. Tutor for waiata and kapa haka.	Completed	Rowena	Approach a Nati to teach waiata/kapa haka starting on 25 May 2014.
	19. 2014 Elections – Invitation to Political Māori MPs	Not Started	Tamati/Rowena	An official invitation to Māori MPs of Political Parties with set questions to be sent. Confirmation of date and response is send to rōpū.
	20. Website database	Completed	Rowena	Contacts and any relevant material to be sent to web site designer for uploading on site.

1. Working Group Update – Ngāta Lectures Reo Wānanga

Update given at hui – time lapse to plan project due to unavailability of members. Agreed to set date for first hui to start process **Wed 22 May 2014 at 5 pm, Ministry of Education, 3rd Floor Reception.**

All accepted, agreed

Action point 9: Find a room at the Ministry of Education for a hui and advise kaimahi working group of hui on the 22 May 2014, 6pm.

2. Upcoming Kaupapa - Change of Events Dates

Tabled for discussion - Opening of Turanga Museum & Launch of Ngā Tama Toa (Monty Soutar PhD 28th Māori Battalion) on the **Saturday 11 October 2014**. This event clashes with the Ngāta Lectures Reo Wānanga in Pōneke. Propose to bring forward the Ngāta Lectures Reo Wānanga to **11-14 September 2014**.

Motion put forward - Combine Xpo and Ngāta Lectures into one event change dates from 9-11 October 2014 to 11-14 September 2014.

All accepted, agreed
Seconded by Mei Taare

Action point 10: Update Kaimahi (working group) of date change and rationale for urgent hui set for 22 May 2014.

3. Planning key dates for 2014 – Ngāti Porou

Dates and venue for the rest of 2014 are as follows:

Wānanga Hui

- 25 May 2014 – Orongomai Marae (Upper Hutt)
- 29 June 2014 – Massey University – Kuratini (Wellington) TBC
- 27 July 2014 – Kokiri Seaview Marae (Seaview) TBC
- 17 August 2014 – Horouta Marae (Porirua) TBC

Ngāti Porou Events

- 9 or 10 July 2014 – Māori MPs Debate Evening – Venue TBC
- 11 – 14 September 2014 – Ngāta Lectures Reo Wānanga, Venue TBC
- 10 – 12 October 2014 – Opening of Turanga Museum & Launch of Ngā Tama Toa 28th Māori Battalion
- 16 November 2014 – Christmas Hakari – Kokiri Seaview TBC

Working Group Hui

- 22 May 2014 – Ministry of Education (Wellington, National Office) Room TBA

All accepted, agreed

Action point 11: Notify Ngāti Porou ki Pōneke whānau confirmation of venues and dates for the rest of 2014 wānanga.

4. Funding

Application for funding

A letter to Te Runanganui o Ngāti Porou application for funding. Hosting Ngāta Lectures Reo Wānanga and to attend Opening of Museum in Turanga/Launch of Ngā Tama Toa – travel/accommodation for roopu. Draft budget with workings per cap (head) 12,000 Ngāti Porou in Pōneke \$5 - \$10 with ongoing funding per year to be completed.

Action point 12: Letter to be drafted to Te Runanganui o Ngāti Porou for funding.

Action point 13: Budget with workings and costs associated with key events and ongoing basis in support of initiatives.

Action point 14: Collect expression of interest at next wānanga 25 May 2014, attendance at the Opening of Museum in Turanga with the Ngā Tama Toa Launch October 2014.

New Bank Account

Unable to use existing account so a new bank accounts to be opened. Retain signatures Chairperson, Assistant Chairperson, Secretary, and Treasurer however only two signatures is required at one time to access funding. Investigate process required to open new bank account.

Action point 15: Treasurer to open new bank account and collect signatures.

Action point 16: Copies of constitution and certificate of registration is sent to Treasurer.

Action point 17: Treasurer to be sent budget template

5. Waiaata & Kapa Haka

Tabled at the hui tono for Ngaire McClutchie to teach Ngāti Porou waiata and Kapa Haka at each monthly wānanga. Tentative for this to start at the next wānanga hui 25 May 2014.

Action point 18: – Agreed to approach a possible Ngāti Porou person to teach waiata/kapa haka starting on 25 May 2014.

6. Political Debate – Māori MPs of Political Parties

Due to upcoming elections on 20 September 2014 it was proposed to invite Māori MPs in key parties to a hui for Ngāti Porou to debate – What would they do for Ngāti Porou? A set date has been arranged for either the 9 or 10 July 2014, either at Pipitea Marae or Kokiri Seaview at 6pm.

Action point 19: – Official invitation to Māori MPs of Political Parties with set questions to send. Confirmation of date and response is send to rūpū.

7. Database Website

Development of the components of the website is underway. A brief presentation was given by Beau on the content. Agreement that the site will continuously evolve and be reviewed to ensure the website is current in keeping with the kaupapa of Ngāti Porou ki Pōneke. Ongoing management of the site and protocols for uploading content is yet to be discussed. Kaituhi requested a calendar of events to be developed. Kaituhi also raised the idea of registering Ngāti Porou members to collect data in Pōneke.

Action point 20: – Contacts and any relevant material to be sent to web site designer for uploading on site.